



# NAIT ACCREDITATION APPLICATION

## COMPLETING YOUR APPLICATION

Please complete this application to register as a NAIT accredited information provider and/or entity. You'll also need to complete:

- the *accreditation assurance and undertaking to comply*
- the *data sharing agreement*

Please post hard copies of the three forms to:

OSPRI  
PO Box 3412  
Wellington 6140  
Attn: accreditation team

The completion of these documents meets the accreditation requirements established in section 20 of the NAIT Act and the Accreditation Standard.

An accreditation fee of \$500 incl GST is also required. This can be paid by cheque (made out to OSPRI New Zealand Ltd) or directly into bank account 03-0584-0297599-00 (please use your organisation name as a reference).

The person listed as the person responsible for the submission of NAIT data should also be the person who signs the accreditation assurance and undertaking to comply, and the data sharing agreement.

Accreditation will be granted upon:

- a review of the *application form* and the *accreditation assurance and undertaking to comply*
- a signed *data sharing agreement*
- a test to confirm your system is compatible with the NAIT system
- receipt of the accreditation fee

## PRIVACY AND INFORMATION USE

The information you provide in this form will be held and used by NAIT Ltd for the following purposes:

1. The assessment of your eligibility for accreditation as an information provider and/or entity dealing with NAIT animals under section 20 of the NAIT Act.
2. To enter your details on to the NAIT system to allow access.
3. To assist with audits or accredited entities under section 23 of the NAIT Act.
4. Details of information providers and entities will be made publicly available in a register in accordance with section 22 of the NAIT Act.

The NAIT Act requires that in some situations information held on the NAIT system is to be shared with other biosecurity organisations for the purpose of handling biosecurity threats.

The privacy Act 1993 provides that you may access or correct personal information about you held by NAIT Ltd. If you wish to access or correct your personal information, contact OSPRI, PO Box 3412, Wellington.

ORGANISATION DETAILS		
Organisation name		
Organisation type	<input type="checkbox"/> Sale yard <input type="checkbox"/> Meat processor <input type="checkbox"/> Transport company <input type="checkbox"/> Farm management <input type="checkbox"/> Stock agent <input type="checkbox"/> Other – please specify	
Physical address		
Postal address		
Phone number		
Email address		
Website		
Regular business operating days	<input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun <input type="checkbox"/> Public holidays	
PERSON RESPONSIBLE FOR NAIT DATA		
<i>This is the person that will be provided with access to the NAIT system for the organisation once it's accredited. This person will be able to maintain administrative information about the organisation. You must have at least one person entered here.</i>		
First name		
Last name		
Position		
Work number		
Mobile number		
Email address		
ACCREDITATION TYPE SOUGHT		
Accreditation type	<input type="checkbox"/> Information provider <input type="checkbox"/> Entity  <i>Information providers can be contracted by a PICA farmer to undertake their NAIT obligations on their behalf. An entity is a business such as a meat processor or sale yard that will declare movements to their NAIT location on the sending PICAs behalf automatically. A contract is not required between the PICA and entity. An entity may also be accredited as an information provider.</i>	
Method of access	<input type="checkbox"/> Web interface <input type="checkbox"/> Common Systems Interface (CSI)  <i>Select web interface if you will be manually entering information through the NAIT website or uploading data in a correctly formatted CSV file. Select CSI if you intend to develop your own system to bulk upload data directly into the NAIT system.</i>	
VOLUME ASSESSMENT		
Information providers only	Number of clients	
Sale yards / stock agents only	Average number of cattle sold annually	
	Average number of deer sold annually	
Meat processors only	Average number of cattle processed annually	
	Average number of deer processed annually	